



Pre-Authorized Giving

Thank you so much for considering pre-authorized giving here at Trinity. There are several methods by which to give to Trinity, allow us to tell you more about pre-authorized giving.

Through pre-authorized giving, funds are automatically withdrawn from your bank account and directed towards Trinity Baptist Church. Please note we are a non-profit organization. As such, we are self-supporting and receive no funding from any government agency. Through funds given to Trinity by individuals such as yourselves, we are able to provide weekly programming, run various ministries throughout the year, upkeep our building and property, and support our local and international ministry partners.

Why should I use Pre-Authorized Giving?

- Pre-authorized giving helps you budget your support of the church in the same way that you budget all your other household expenses.
- Pre-authorized giving ensures your support will continue even if you miss a Sunday. It also prevents “catch-up” if you are absent from church and are therefore unable to make your planned donation.

How does Pre-Authorized Giving help my church?

- Many individuals no longer carry cheques. Pre-authorized giving allows you to give as if it were a monthly cheque and reduces the processing fees the church incurs from other methods of giving.
- It helps the Treasurer manage the cash flow and administer the budget throughout the year.
- Pre-Authorized Giving reduces the time our volunteer counters spend during the week.

How do I sign up for Pre-Authorized Giving?

1. Decide how much you want to give each month.
2. Complete the Pre-Authorized Giving form. If you choose to make a donation from your chequing account, please attach a cheque marked VOID or supply the needed banking information.
3. Submit the completed, signed, form to the church office for processing. You will only be contacted if there is a problem with your Authorization form. Starting the following month, your offering will be transferred automatically from your account and will appear on your monthly bank statement. It will also be included on your annual charitable donation tax receipt from the parish.

How do I change or cancel my donation?

- If you wish to update your Pre-Authorized Giving amount, please submit a new form. Individual incomes, as well as Trinity’s expenses, change from year to year. We recommend you review your Pre-Authorized Giving at least once per year.
- **Please note, any changes, additions, or cancellations may take up to 30 days to be processed due to bank deadline regulations. We apologize for any inconvenience this may cause.**



Pre-Authorized Giving

**Contributor's
Name(s):** _____

Address: _____

City/Province: _____ **Postal Code:** _____

Home Phone: _____ **Cell Phone:** _____

Email Address: _____

I/we, hereby request and authorize Trinity Baptist Church to withdraw from my/our bank account the following contribution:

GENERAL OPERATING EXPENSE TOTAL: \$ _____

I/we, hereby request that the above TOTAL be withdrawn at the following frequency every month. If you wish the above total to come out twice a month, please select two dates below.

- 1st of every month 30th of every month
 15th of every month Weekly

AUTHORIZATION

I/we, _____, hereby authorize Trinity Baptist Church to withdraw the above TOTAL, monthly, on EVERY DATE requested above, until such time as this authorization is cancelled or amended in writing. I/we acknowledge that any additions, changes, or cancellations may take upwards of 30 days to take effect.

DATED

SIGNED

Please attach a void cheque or provide the required banking information.